

From: **Richard Plummer** [RPlummer@lqgroup.org.uk](mailto:RPlummer@lqgroup.org.uk)  
Subject: Flat A, 110 Sylvan Avenue, Mr McMorrow, Mobile - 07725586509  
Date: Today at 18:01  
To: Mr Daniel Boyce McMorrow [dboyce@mcw.ie](mailto:dboyce@mcw.ie)

Good afternoon Mr McMorrow

10<sup>th</sup> August 2017

Re: External Decorations

Dear Ms McMorrow

Further to our telephone conversation held on Thursday 10<sup>th</sup> August 2017, concerning the outstanding external decorations to your home.

I apologise for the incorrect name on the correspondence directed to your home address. These letters was sent in error and now has been rectified for future communications.

I have informed Mitie Contractors who will be issuing new letters requesting access, with 14 and 7 days notice letters before the start works.

If you wish to discuss any aspects of this email/letter, please do not hesitate to contact me.

Yours sincerely

**Richard Plummer**  
Planned Project Manager  
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**L&Q**